



Benefits Enrollment Center (BEC) Deadlines

Each quarter will be considered as follows:

Quarter	Date
1	February to April
2	May to July
3	August to October
4	November to January

One-on-One Meetings with NCOA Point of Contact:

Frequency	Date
Monthly	March, April, and May 2026
Ongoing and Quarterly	June to July; August to October; November to January (unless BEC is on a Capability Assessment Plan (CAP), then monthly ongoing until off CAP)

One Outreach event due every quarter:

Quarter	Due Date
1	May 10 (for February to April)
2	August 10 (for May to July)
3	November 10 (for August to October)
4	February 10 (for November to January)

One Client Testimonial due every 6 months:

Testimonial #	Due Date
1	August 10 (for February to July)
2	February 10 (for August to January)

Performance Checks:

Months	Description
6 months	We will check progress on August 10 (for February 2026 to July 2026)
12 months	We will check progress on February 10 (for August 2026 to January 2027)
18 months	We will check progress on August 10 (for February 2027 to July 2027)
24 months	We will check progress on February 10 (for August 2027 to January 2028)
30 months (Final)	We will check progress on August 10 (for February 2028 to July 2028)

Semi-Annual Reports:

Report #	Due Date
1	August 10 (for February to July)
2	February 10 (for August to January)

Financial reports (for Cost Reimbursable agreements ONLY):

Report #	Due Date
1	August 31, 2026 (for February 1, 2026 to July 31, 2026)
2	August 31, 2027 (for February 1, 2026 to July 31, 2027)
3	August 31, 2028 (for February 1, 2026 to July 31, 2028)

This publication was supported by the Administration for Community Living (ACL), U.S. Department of Health and Human Services (HHS) as part of a financial assistance award totaling \$13,504,196.00 with 100 percent funding by ACL/HHS. The contents are those of the author(s) and do not necessarily represent the official views of, nor an endorsement, by ACL/HHS or the U.S. Government.